



Edith Weston Parish Council
9 CHURCH LANE
EDITH WESTON
OAKHAM
RUTLAND
LE15 8EY

23/11/2018

Site: 111937

Dear Mr Milne

Important: Confirmation of the set-up of your Direct Debit Instruction

Having accepted your Direct Debit details, I would like you to confirm that they are correct. Please can you check the details below. If any of the details below are incorrect please call us as soon as possible on 01706 902 000, otherwise you need do nothing and your payments will be automatically collected by Direct Debit. Please note, you have the right to cancel your Direct Debit at any time, and a copy of the Direct Debit Guarantee can be found below. Please also confirm your recorded email address is correct as Direct Debit collection warnings are sent via email.

Email Address [REDACTED]
Account Name Edith Weston Parish Council
Sort Code [REDACTED]
Account Number [REDACTED]

For your information, Direct Debits to Zen Internet will be made using the following reference:

Zen Internet Originator Identification [REDACTED]
Reference of Instruction [REDACTED]

Yours truly,

Finance Team, Zen Internet Limited

The Direct Debit Guarantee



This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit Zen Internet Ltd will notify you three working days in advance of your account being debited or as otherwise agreed. If you request Zen Internet Ltd to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit, by Zen Internet Ltd or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when Zen Internet Ltd asks you to.

You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.