

EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan (NP) Committee (NPC) held on Tuesday 13 July 2021, 7pm, Village Hall and via Zoom.

Attendance: Cathie Gwilliam (CG) - Clerk, Peter Coe (PC) - Chair, Julie Grey (JG), Andrew Lunn (AL), Les Allen (LA)

Visitors: Amanda Reynolds (AR), Louise Goodison (LG)

NPC 42/21.	Apologies	PC
	None	
NPC 43/21.	Declarations of interest in items on the agenda.	PC
	None	
NPC 44/21.	Minutes of the last meeting held on 14 June 2021. Please see attached Appendix A	PC
	Resolved. To accept and sign as a true record.	
NPC 45/21.	Matters arising from the minutes not on the agenda	PC
	None	
NPC 46/21.	Grant process Update:	CG
	Revised grant application of £ 9715 has been accepted and acceptance documentation completed The grant was paid into the bank account on 13 July.	
NPC 47/21.	LGS updates:	CG
	Working through the updated conformation. I still need more details on descriptions to bulk them out.	
	We need someone to assist with listing some of the trees involved.	
	Documents can be found on the website by using this following link for parish councillors and committee members only until consultation starts.	
	https://www.edithweston.com/edith-weston-parish-council-neig1.html	

Action Points:

- Comments and further descriptions to **CG** as soon as possible.
- **JG** to assist **CG** with letter to land owners

NPC 48/21. Design Codes – collection of committee comments PC

Need to push back on buffers on Pennine Drive
Transport routs gather evidence from transport reports and pass on to Amanda.
Time line of which houses do we want built first (Pre application stage?)
Need to find balance between protection of EW interests and finding common ground with NL.
Need more work on codes for mitigation if light pollution, and other environmental impacts.

Action Points:

Comments to **CG** to collate by the 20th July.
JG to gather transport evidence.

NPC 49/21. Project Plan Confirmation of project time lines PC

Get clarification from Hannah at our next meeting

NPC 50/21. Local Listed Buildings Criteria approval. PC

Action Points:

Comments to **CG** to collate by the 20th July.
CG to provide updated photos.
Cg to draft newsletter with details of what has been done so far an map out the way ahead.

NPC 51/21 To confirm the date of the next NPC Committee.

Monday 26th, 2pm Zoom working group zoom meeting with HB.
Tuesday 10th August, 7pm working group zoom meeting.

Please note that all parish council meetings are recorded for minuting preposes only.

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NPC 33/21.	Apologies	PC
	None	
NPC 34/21.	Declarations of interest in items on the agenda.	PC
	None	
NPC 35/21.	Minutes of the last meeting held on 12 April 2021. Please see attached Appendix A	PC
	Resolved. To accept and sign as a true record.	
NPC 36/21.	Matters arising from the minutes not on the agenda	PC
	None	
NPC 37/21.	Grant process Update:	CG
	Fist grant application rejected and now resubmitted with unapproved items deleted.	
NPC 38/21.	Technical Consultant Update:	AR/LG
	AR and LG presented documentation drafted so far as attached	
	Action Points: Comments to LG as soon as possible.	
NPC 39/21.	RCC Service Level Agreement.	PC/CG
	Approval of terms and conditions for Service Level Agreement with RCC for assistance with Neighbourhood Plan perpetration and submission.	
	Resolution: To approve, sign and submit acceptance of SLA. CG to Action.	

NPC 40/21. LGS Assessments Run Draft Documents. PC

Some amendments agreed. Rating criteria agreed.
Comments and rating to CG before next meeting with HB.

NPC 41/21 To confirm the date of the next NPC Committee.

Wednesday 23d June, 2pm Zoom working group meeting
with HB.

Tuesday 13th July, 7pm t the Village Hall.

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