

## EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

### Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan (NP) Committee (NPC) held on Tuesday 9 March 2021

Attendance: Paul Boggust (PB) - Chair, Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Gray (JG), Andrew Lunn (AL), Les Allen (LA)

Visitors: None

NPC 10/21.	Apologies	PB
	None	
NPC 1/21.	Declarations of interest in items on the agenda.	PB
	None	
NPC 12/21.	Public Open Forum	PB
	None	
NPC 13/21.	Minutes of the last meeting held on 9 February 2021. Please see attached <b>Appendix A</b>	PB
	<b>Resolved.</b> To accept and sign as a true record.	
NPC 14/21.	Matters arising from the minutes not on the agenda	PB
	None	
NPC 15/21.	Actions from Parish council meeting 22 February 2021	PB
	<b>Action.</b> Suggested amendments to the minutes of NPC 9 February have been made.	
	<b>Resolved.</b> Amended minutes agreed as above item 13/21	
NPC 16/21.	Review process Update	PB
	<ul style="list-style-type: none"><li>• <u>Inclusion of Normanton Parish Meeting into the designated area</u></li></ul>	

The proposal to include Normanton Parish Meeting in a combined neighbourhood plan area was extensively debated. It was agreed that there may be conflicting interest and Edith Weston would not include Normanton.

Parish.

Proposed: JG

Seconded: LA

Vote was unanimous

**Resolution.** To submit paperwork listing Edith Weston Parish only as our Neighbourhood Plan with the caveat that we continue to offer sincere and active support to Normanton Parish Meeting and continue working closely with them on an informal basis.

- Review of policies

**Action points.** Look at NL policies and how they can be used to formulate our own.

- Consultant input

Consultant has suggested two approaches.

- Competition

Children design a postcard competition. 3 age groups all with 3 prizes, 1<sup>st</sup> = £15, 2<sup>nd</sup> = £10, 3<sup>rd</sup> £5. Book tokens or art supplies were among the suggested prizes.

- Place Checking survey

Basic 3 question survey to all residents asking what is about our parish, what is bad about our parish and what would you like to change? This will set the basis for a more detailed public survey and consultation.

**Action points.**

- Questions for village survey to be formulated
- Competition brief drafted
- Newsletter communicating this to the community to be produced.
  
- Grant process update

**Action points.**

- Grant to be applied for (formal expression of interest has been submitted and a meeting with consultant is set for 16<sup>th</sup> March to complete application process)

**Other action points.**

- Area to be defined
- Letter to RCC as drafted
- **JG** to send locality documentation to everyone.

NPC 17/21.	Rutland's Design Guide consultation	PB
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Approval of the responses written by PC

Proposed: PC

Seconded: JG

Vote was unanimous

NPC 18 /21.	To confirm the date of the next NPC Committee.	PB
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Monday 12th April 2021. 7pm via Zoom

**Appendix A**

**EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE**

**Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan Committee NPC held on Wednesday 2 December 2020**

Attendance: Paul Boggust (PB), Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Grey (JG)

Visitors: None

NPC 01/20.	Apologies	CG
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None

NPC 02/20.	Declarations of interest in items on the agenda.	CG
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None

NPC 03/20.	Appointment of Chair	CG
	<p>PB was the only candidate. He was proposed by PC and seconded by JG.</p> <p><b>Resolved.</b> PB to Chair the NPC</p>	
NPC 04/20.	Appointment of committee members	PB
	<p>Committee member to include JS, PC, JG.</p> <p><b>Action point.</b> JG/PB to ask if parish councillor Neil Farmer would like to join the committee.</p>	
NPC 05/20.	Public Open Forum	PB
	<p>None</p>	
NPC 06/20.	Minutes of the last meeting held on 4 December 2019. Please see attached <b>Appendix A</b>	PB
	<p><b>Resolved.</b> To accept and sign as a true record.</p>	
NPC 07/20.	Matters arising from the minutes not on the agenda	PB
	<p>None</p>	
NPC 08/20.	Agreement of Terms of Reference. <b>See Appendix B</b>	PB
	<p><b>Resolved.</b> To adopt terms of references as attached.</p>	
NPC 09/20.	NPC Regulation 19 Representation	PB
	<p>NPC did not submit a representation as NPC reps would not be accepted.</p>	
NPC 10/20.	Review of Edith Weston Parish Council Neighborhood Plan	PB
	<p>The Plan shall cover the area of the whole of Edith Weston Parish, including the land owned by the MoD which is contained behind security fencing and any land or buildings that have been vacated or designated as due to be vacated by the MoD, in line with the Draft Local Plan.</p> <p>The committee will formulate a Project plan, looking at a suitable approach and co-opt in additional support from the community in accordance with skills sets required as and when needed.</p> <p><b>Action points.</b> JG to talk to other parish councils with NP in development regarding time scales.</p>	

**Dates:**

12 January 2021  
9 February 2021  
9 March 2021  
13 April 2021  
17 May 2021  
8 June 2021  
13 July 2021  
10 August 2021  
14 September 2021  
12 October 2021  
9 November 2021  
14 December 2021  
17 January 2022

**Appendix B**

----- Forwarded message -----

From: **kettin np** <[kett2tin@gmail.com](mailto:kett2tin@gmail.com)>

Date: Fri, 5 Feb 2021 at 16:55

Subject: Joint working

To: Mary Cade <[cade\\_mary@hotmail.com](mailto:cade_mary@hotmail.com)>, Adam Cade <[adam@susted.org.uk](mailto:adam@susted.org.uk)>, Tim Smith <[timsmith@northluffenham.org.uk](mailto:timsmith@northluffenham.org.uk)>, Tim Collins <[tim.collins.nlv@btinternet.com](mailto:tim.collins.nlv@btinternet.com)>, Pete Burrows <[peteburrows@northluffenham.org.uk](mailto:peteburrows@northluffenham.org.uk)>, Graham Layne <[laynegj@yahoo.co.uk](mailto:laynegj@yahoo.co.uk)>

All,

*First up - Tim, please could you circulate this to the EW attendees, as I don't have their email addresses? Thanks.*

Thanks to all for the time this morning.

Just to note, we agreed:

- we would share progress on policies
- we would set up some smaller groups to take forward the detail of each of the main items of common interest.

Perhaps it would be a good idea for everyone to note if they want to be involved on a particular topic? Then those individuals can take things forward themselves?

I suggested it might be helpful we set out where we thought our common interests lay.

In terms of cross-boundary issues, I think K&T see potential for alignment on environment and biodiversity (and relevant land use arguments), public access to the countryside, and water table/land drainage issues

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In terms of strategic concerns, K&T will also be focussing on traffic flow arising from SGB, which would exacerbate existing problems in the village, and also the general pressure of development and the impact this has on infrastructure and amenities.

These are parish-specific, but the sheer amount of new development locally (even without SGB) means that the cumulative impact on the local area can't be ignored.

I am sure we all have a focus on protection of Conservation Areas and the historic built environment. The Rutland Design Code may have a unifying factor here, but I suspect there will also be certain issues that have local significance for individual parishes.

Please feel free to add to the debate!

Ann