

EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan (NP) Committee (NPC) held on Tuesday 9 February 2021

Attendance: Paul Boggust (PB) - Chair, Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Grey (JG), Andrew Lunn (AL), Helen Wood (HW)

Visitors: Les Allen (LA) Tim Smith (TS) - North Luffenham Parish Council (NLPC), Peter Burrows (PBU) - NLPC

NPC 01/21.	Apologies	PB
	None	
NPC 02/21.	Declarations of interest in items on the agenda.	PB
	None	
NPC 03/21.	Public Open Forum	PB
	Les Allen would like to put his name forward to be a part of the committee. He was proposed by JG and seconded by PC. Resolved. LA appointed as nonvoting member of the NPC	
NPC 04/21.	Minutes of the last meeting held on 2 December 2020. Please see attached Appendix A	PB
	Resolved. To accept and sign as a true record.	
NPC 05/21.	Matters arising from the minutes not on the agenda	PB
	<ul style="list-style-type: none">RCC Local Plan submission to inspector. RCC have submitted the Plan to the Sec of State who will now appoint an inspector. Our Barrister has asked for links to all the representations. It was pointed out the difference between how many respondents (c300) and how many representations (over 1000) and noted that RCC has chosen not to debate any of the responses in a public forum but to pass these just to the inspector. On 18 th February RCC Scrutiny panel will be looking at the HIF bid that will then go to Full council on 22 March.	JG

NPC 06/21.	Actions from Parish council meeting 4 January 2021	PB
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Action. EWPC to look into the possibility of gathering data on numbers of people working from home prior to and during the covid pandemic. This should also be added to the NPC agenda.

Resolved. No further action needed at this time.

NPC 07/21.	Review process	PB
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- Working with NLPC and others See **Appendix B**

TS and PB gave the committee a brief precis of where NLPC is with their Plan and how they felt that cooperation with neighboring parishes would be beneficial. There was a general discussion regarding broadly aligning policies between our plans, the benefits and areas in which we can do this.

It was also discussed that we should look at jointly developing design codes and standards that are along similar lines. TS and PB also shared their experience on the grant application and appointment of consultants.

Action Points: TS/PBU to send details of their consultants and drafted design codes to PB.

PC to read through the policies and re-write to make sure they are strong and meaningful policies that reflect what is needed.

- Grant application See guidance notes attached separately.

Action Points: JG to contact the consultant to seek guidance on the implications of our current adopted NP.

- Appointing Consultants

Action points. JG to talk to other parish councils with a NP in development regarding time scales.

NPC 08/21.	Rutland's Design Guide consultation	PB
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- Rutland's consultation on the Draft Design Guide takes place between Friday 29 January and Friday 12 March 2021. The draft documents are available to view on Rutland County Council's website, where you can also find a link to complete an online consultation survey.

<https://www.rutland.gov.uk/my-services/planning-and-building-control/planning/planning-policy/consultation-on-the-design-guidelines-for-rutland-and-south-kesteven/>

Action Points: CG to draft a newsletter to the parish. This should contain a link to the consultation with an overview, bullet points and assistance. It was agreed that this could be shared with other parish councils.

NPC 09/21.	To confirm the date of the next NPC Committee.	PB
	Tuesday 9 th March 2021. 7pm via Zoom	

Appendix A

EDITH WESTON PARISH COUNCIL NEIGHBOURHOOD PLAN COMMITTEE

Minutes of the meeting of the Edith Weston Parish Council (EWPC) Neighborhood Plan Committee NPC) held on Wednesday 2 December 2020

Attendance: Paul Boggust (PB), Juliette Stuttard (JS), Cathie Gwilliam (CG) - Clerk, Peter Coe (PC), Julie Grey (JG)

Visitors: None

NPC 01/20.	Apologies	CG
	None	

NPC 02/20.	Declarations of interest in items on the agenda.	CG
	None	

NPC 03/20.	Appointment of Chair	CG
	PB was the only candidate. He was proposed by PC and seconded by JG. Resolved. PB to Chair the NPC	

NPC 04/20.	Appointment of committee members	PB
	Committee member to include JS, PC, JG. Action point. JG/PB to ask if parish councillor Neil Farmer would like to join the committee.	

NPC 05/20.	Public Open Forum	PB
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None

NPC 06/20. Minutes of the last meeting held on 4 December 2019. Please see attached **Appendix A** PB

Resolved. To accept and sign as a true record.

NPC 07/20. Matters arising from the minutes not on the agenda PB

None

NPC 08/20. Agreement of Terms of Reference. **See Appendix B** PB

Resolved. To adopt terms of references as attached.

NPC 09/20. NPC Regulation 19 Representation PB

NPC did not submit a representation as NPC reps would not be accepted.

NPC 10/20. Review of Edith Weston Parish Council Neighborhood Plan PB

The Plan shall cover the area of the whole of Edith Weston Parish, including the land owned by the MoD which is contained behind security fencing and any land or buildings that have been vacated or designated as due to be vacated by the MoD, in line with the Draft Local Plan.

The committee will formulate a Project plan, looking at a suitable approach and co-opt in additional support from the community in accordance with skills sets required as and when needed.

Action points. JG to talk to other parish councils with NP in development regarding time scales.

NPC 11/20. To confirm the date of the next NPC Committee. PB

Dates:

- 12 January 2021
- 9 February 2021
- 9 March 2021
- 13 April 2021
- 17 May 2021
- 8 June 2021
- 13 July 2021
- 10 August 2021
- 14 September 2021
- 12 October 2021
- 9 November 2021
- 14 December 2021

17 January 2022

Appendix B

----- Forwarded message -----

From: **kettin np** <ket2tin@gmail.com>

Date: Fri, 5 Feb 2021 at 16:55

Subject: Joint working

To: Mary Cade <cade_mary@hotmail.com>, Adam Cade <adam@susted.org.uk>, Tim Smith <timsmith@northluffenham.org.uk>, Tim Collins <tim.collins.nlv@btinternet.com>, Pete Burrows <peteburrows@northluffenham.org.uk>, Graham Layne <laynegj@yahoo.co.uk>

All,

First up - Tim, please could you circulate this to the EW attendees, as I don't have their email addresses? Thanks.

Thanks to all for the time this morning.

Just to note, we agreed:

- we would share progress on policies
- we would set up some smaller groups to take forward the detail of each of the main items of common interest.

Perhaps it would be a good idea for everyone to note if they want to be involved on a particular topic? Then those individuals can take things forward themselves?

I suggested it might be helpful we set out where we thought our common interests lay.

In terms of cross-boundary issues, I think K&T see potential for alignment on environment and biodiversity (and relevant land use arguments), public access to the countryside, and water table/land drainage issues

In terms of strategic concerns, K&T will also be focussing on traffic flow arising from SGB, which would exacerbate existing problems in the village, and also the general pressure of development and the impact this has on infrastructure and amenities.

These are parish-specific, but the sheer amount of new development locally (even without SGB) means that the cumulative impact on the local area can't be ignored.

I am sure we all have a focus on protection of Conservation Areas and the historic built environment. The Rutland Design Code may have a unifying factor here, but I suspect there will also be certain issues that have local significance for individual parishes.

Please feel free to add to the debate!

Ann

