



EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,

Normanton, Rutland, LE15 8RW

22 September 2021

Dear Council Member

The next meeting of Edith Weston Parish Council is to be held on Monday 27 September 2021 at 7.15pm in the Village Hall. The Agenda is set out below.

We will be holding this meeting in the Village Hall and the following guidelines must be adhered to:

- Please use the hand sanitiser provided on entry and exit from the building.
- Please wear a face mask at all times within the building.
- Social distancing must be adhered to at all time.

As the hall is running at reduced capacity so to make room for social distancing, we will make every effort to stream the meeting via zoom. Anyone wishing to listen via zoom can follow the joining instructions below. **Members of the public are respectfully reminded that in order to place matters before the Council under Public Open Forum they must attend the meeting in person.** Questions submitted in writing may be discussed under the correspondence item of the meeting or may be answered directly in writing. Any questions should be submitted in writing to me at the above address or via email at ewpcclerk@gamil.com

Topic: Cathie Gwilliam, Clerk, **Edith Weston Parish Council's Zoom Meeting**

Time: **Sep 27, 2021 07:15 PM** London

Join Zoom Meeting

<https://us02web.zoom.us/j/81132153377?pwd=dHNTVmJSdXlRRGs2eFZWcExZd2pGZz09>

Meeting ID: 811 3215 3377

Passcode: 780290

Cathie Gwilliam

Cathie Gwilliam

Clerk to the Council



AGENDA

118/21.	Apologies: Andrew Lunn, Peter Coe, PC 2113 Pete Icke	CG
119/21.	Declarations of interest in items on the agenda.	JG

120/21.	<p>Peter Vickers coopt onto council. CV circulated to Parish Council prior to his meeting.</p> <p>Proposal from:</p> <p>Seconded by:</p> <p>Vote:</p>	JG
121/21.	Public Open Forum:	JG
122/21.	Minutes of the last meeting Tuesday 24th August 2021. Please see Appendix A attached.	JG
123/21.	<p>Matters arising from the minutes not on the agenda.</p> <p>Use of car park agreed with Base 2IC. Please ask any potential users to email GR with their requested dates of use and the make, model and registration of the vehicles that will be parked in the area. He will then check that it doesn't clash with any other usage and then pass the details onto the guardroom. The guard staff carry out regular patrols and routinely lock the area at night but will leave it open whilst any permitted vehicles are parked there.</p>	JG
124/21.	Update from the Army	GR
125/21.	<p>Neighbourhood Planning Committee update.</p> <p>Local Green Space Consultation in progress and runs until Friday 1st October. Full report will be made to the next working group meeting on 12th October and to the Parish Council at the next PC meeting.</p>	PC
126/21.	Tommy's Close. Please see Appendix B (separate email).	HW
127/21.	To discuss planning applications received:	JG
	None	
128/21.	Update on environmental issues in the Parish:	NF
129/21.	Traffic Management Focus Group. Please see Appendix C attached.	CG
130/21.	Edith Weston Film Club request for support.	JS/HW
131/21.	<p>Finance:</p> <ul style="list-style-type: none"> • To note the current bank balance on the Parish Council's Accounts. Appendix D in draft attached separately with the final to be updated and presented at the meeting. • Agree scope of Finance Working Group to look at streamlining Budget headings and prepare next year's budget ready for precept application in January. • Clerks request for funding of CiLCA qualification https://www.leicestershireandrutlandalc.gov.uk/cilca.html 	CG

	. Cost of the registration with SLCC is £410 and the course its self through LRALC membership is £495. £905 in total.	
132/21.	To agree payment of invoices: Copies attached to Appendix D <ul style="list-style-type: none"> • SLCC membership - £80 • External Auditor Report - £240 • Clerks expenses <ul style="list-style-type: none"> ○ Postage - £15.75 ○ Additional Land Registry charges - £30 ○ Zoom September - £14. 39 	CG
133/21.	To discuss correspondence received by the Clerk. <ul style="list-style-type: none"> • Flowers and Bulb planting on verges • Organising litter picking groups • Snow Wardens • Rural Community Changing Connection Coffee Van visit 13th October. • Drop Kerb. 	CG
134/21.	To confirm the date of the next Parish Council meeting. Monday 25 October 2021 , 7.15pm via virtual conference if restrictions are still in place.	
	Please note that all parish council meetings are recorded for minuting preposes.	

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

Appendix A

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Tuesday 24th August at 7.15pm.

Attendance: Juliette Stuttard (JS) – Vice Chair, Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Gary Rutherford (GR) - Military Liaison, Peter Coe (PC), Neil Farmer (NF), Andrew Lunn (AL)

Visitors: 3 members of the Public

103821. Apologies

Julie Gray (JG) – Chair, County Councillor Ken Bool (KB), Gale Waller (GW)

104/21. Declarations of interest in items on the agenda.

None

105/21. Public Open Forum

None

106/21. Minutes of the last meeting 26 July 2021. Please see **Appendix A** attached below.

Resolved. To accept and sign both as a true record.

107/21. Matters arising from the minutes not on the agenda

- Fix my street chases

Items have been chased and work is being done by Tommy's Close Trustees to clear vegetation from the electronic speed sign to make it visible again.

- Website transfer

CG unable to carry out actions from last meeting in time before website renewal deadline so we have retained the old website and will look at transfer in slower time.

108/21. Update from the Army

GR reported no further update on the planned move to Kendrew Barracks, still looking like 2023.

During September SGB will be hosting a Biathlon so residents may notice a slight increase in traffic etc. GR will pass on more details closer to the time.

CG passed on question from Tyler's close about permission to use carpark at mini round about and GR will get back to us with details of who to talk to.

109/21. Neighbourhood Planning Committee (NPC) update.

DRAFT minutes of last meeting 13 July 2021. Please see **Appendix B** attached below.

PC also updated Local Green Space (LGS) Audit consultation on track for September. Design Codes are still a work in progress. Master Plan work is on hold until RCC have voted on the Local Plan (which may have to go back and start again). Listed Buildings criteria will be included in the LGS consultation. CG is drafting the next newsletter.

EWPC noted the minutes and update.

110/21. To discuss planning applications received

2021/0878/FUL PROPOSAL: Demolition of existing pump house and construction of new 2 bedroom dwelling.

The Old Pump House Manton Road Edith Weston Rutland LE15 8HB

Comments by **31 August 2021**

Resolved. No objection. EWPC noted that this application was a marked improvement from the original proposal. **CG** to action with the following comments: *Edith Weston Parish Council do not object to the application . However, because the property is in the countryside, we would request that the hedges should be maintained to 3.4 metres high by way of a condition to minimise any visual impact of the built development in the countryside.*

111/21. Update on environmental issues in the Parish:

NF still chasing RCC regarding Dog Poo bins. RCC claiming problems with German supplier.

Gates into village have now been power washed.

Traffic Management Focus Group (TMFG) have meet and developed a list of highway improvements. EWPC wish to liaise with the school regarding improvements that could be made to the safe route to school.

112/21. Finance:

- To note the current bank balance on the Parish Council's Accounts. Appendix C
- VAT 2021/22 O1 Claim - £103.09
- Set up Colemans account for printing/photocopying/stationary.

Resolved. All Approved

113/21. To agree payment of invoices: Copies attached to **Appendix C**

- Biffa Grass Cutting March to July 2021 - £1198.44

Resolved. To be paid. **CG to Action.**

- Clerks expenses
 - Printing - £28.99
 - NP Land registry Costs (approved via email) - £24 (notes to reimburse the actual cost if it went over the original estimate).
 - Zoom, August - £14.39

Resolved. To be paid. **CG to Action.**

114/21. To discuss correspondence received by the Clerk Please see **Appendix D** below

- King Edward Way Defib. Yet again the battery has gone flat and a temporary replacement has been provided while it goes back to the manufacture for investigation. It has been proposed that EWPC consider replacing the defib not it is put of warranty with a modern version similar to the one now installed in Derwent Ave.

Correspondence noted.

Action Point. **CG** to gain quotes on cost of replacement.

- Tree to be felled Weston Road

Correspondence noted.

115/21. Tommy's Close Update:

Grant application. Peter Shepperd, Chair of the Trustees was in the public forum and took part in the lengthy debate.

Key points of the debate were :

- It was noted that the grant being applied for now is for the two phases not just phase one (replacing the younger children's play area) - this represents a significant change
- We discussed that whilst the PC would support urgent replacement of younger children's area, we would ask that build is split into two phases with full consultation with residents on both phases before planning permission is sought. This is especially needed by those whose properties neighbour the play area.
- The quotes obtained appear to be different in nature due to exact requirements not being provided in advance to the suppliers (so like for like quite could have been obtained). However we understand urgency.
- We noted the letter from RCC setting out require us to comply within the conservation area that the village is within which we would fully endorse.

Key actions required by Tommy's Close Trustees:

- To seek the advice of Neil Farmer & Peter Coe on the quotes that they have to enable a plan to be constructed to get like for like quotes.
- Phase 2 suggests that a hard play area be built - evidence that this was wanted by residents needs to be presented. Urgent consideration to be given to the following:
 - no or lower wood fencing around the area (as this would mitigate the visual and environmental impact)
 - a grass or sound dampened surface rather than hard surface
 - just one multi- sports goal / basketball end
 - an array of 'multi age' exercise equipment to cater for every generation
- Disabled access needs to be a top priority for any design (as this is inadequate at the moment).

The Parish Council voted in favour of approving the grant IN PRINCIPLE subject to the above actions and the following conditions:

- Subject to a cap of £4,500.
- Key points above regarding phase 2 to be considered.
- Planned use of the funds meet Community Infrastructure Leve (CIL) criteria.
- Disabled access to be addressed as a separate agreement.

116/21. Rutland Climate Action. Please see **Appendix D** below.

Deferred to the next meeting as out of time to debate in full.

117/21. To confirm the date of the next Parish Council meeting

Monday **27 September 2021**, 7.15pm in the Village Hall

Appendix B Separate email

Appendix C

EDITH WESTON PARISH COUNCIL – Traffic Management Focus Group

Notes of the working group held on 20th August.

Attendance: Juliette Stuttard (JS), Helen Wood (HW), Cathie Gwilliam (CG), Andrew Lunn (AL), Charlotte Cave (CV).

Apologies: Stephanie Belson (SB)

The following list of proposals to be put to the Parish Council for consideration.

Speeding:

1. 40 mph speed limit prior to the 30 limits coming into the village from Manton.
Also consider liaising with Manton PC to look into the possibility of 40 or 50 mph speed limit all the way from Manton to Edith Weston.
2. Actions to promote and safeguard the safe route to school for all pedestrian parents and children.
 - a. Extend zigzag road marking around the corner from school entrance on Weston Road to Manton Road.
 - b. Put railings on the corner of Weston Rad and Manton Road.(PC to investigate costings)
 - c. Widen the pavement all along Manton Road. (PC to investigate costing to compare

against cost of railings)

- d. Upgrade old speed indicator signing for signs that give actual speed.
- e. Increase School and pedestrian signage to include flashing signs.
- f. 20 mph speed zone during school hours.
- g. Pedestrian crossings on Edith Weston Road where parents and children walking from North Luffenham to the school have to cross the road when the pavement moves from one side to the other, either side of the SGB main gate.
- h. Pinch point chicanes, one or two. To be considered very carefully as in some cases this can actually speed up traffic when on long straights and may cause a noise issue for residents living in close proximity to them.

All of the above to involve close liaison with the school to take into account and safety assessments they already have and any additional funding they may be able to attract via schemes such as ModeShift Stars etc.

3. Request participation in the Residents Speed Cameral scheme.
4. Closer Liaison with Police regarding speed checks and mobile speed van presence.
21/09/21 Confirmed received from Police that Edith Weston has been added to the Safety Camera Van list of regular locations.
5. Request RCC do speed survey again during peak season and school drop off and collection times.

Parking:

1. Putting yellow lines on Normanton road to mirror those already in place.
2. Getting all yellow lines supported by law enforcement orders.
3. Advertise to residents their ability to apply to Highways for H bars to mark out their driveways Give them details of the cost and the process they must follow. (Consider a special addition newsletter)
4. Access village or residents only signage. Consider best locations?
5. Consider liaison with Anglian Water regarding extending car park opening hours during summer.
6. Gibbit Lane – Consider and find coating for ways in which to protect the verges:
 - a. Planters – Sponsorship from local business?
 - b. Posts
 - c. Yellow lines
 - d. Boulders – Donations from local quarries?

Appendix D