



EDITH WESTON PARISH COUNCIL

4 Normanton Cottages, Empingham Road,

Normanton, Rutland, LE15 8RW

4 January 2022

Dear Council Member

The next meeting of Edith Weston Parish Council is to be held on Monday 10 January 2022 at 7.15pm in the Village Hall. The Agenda is set out below.

We will be holding this meeting in the Village Hall and the following guidelines must be adhered to:

- Please use the hand sanitiser provided on entry and exit from the building.
- Face coverings are provided must be used at all times.
- Social distancing must be adhered to at all times.

Cathie Gwilliam

Cathie Gwilliam
Clerk to the Council



AGENDA

001/22.	Apologies: Julie Gray.	CG
002/22.	Declarations of interest in items on the agenda.	JS
003/22.	Public Open Forum:	JS
	RCC Report	GW/KB
004/22.	Minutes of the last meeting Monday 29 November 2021. Please see Appendix A attached.	JS
005/22.	Matters arising from the minutes not on the agenda	JS
006/22.	Update from the Army	GR
007/22.	Neighbourhood Planning Committee update. Invoice Urban Vision £5,040.00 to be paid as part of grant received last year. Copy attached to Appendix B	PC
008/22.	Tommy's Close.	HW

009/22.	To discuss planning applications received:	PC
010/22.	Update on environmental issues in the Parish:	NF
011/22.	Traffic Management Focus Group.	CG
012/22.	Finance: <ul style="list-style-type: none"> To note the current bank balance on the Parish Council's Accounts. Appendix B in draft attached separately with the final to be updated and presented at the meeting. Final approval Budget 2022/23. See Appendix C attached separately. Approval of Precept application 2022/23. See Appendix D in DRAFT attached. VAT Q3 Claim - £98.44. Copy attached to Appendix B 	CG
013/22.	To agree payment of invoices: Copies attached to Appendix B <ul style="list-style-type: none"> Hill Accountants, Payroll - £55.20 	CG
014/22.	To discuss correspondence received by the Clerk. <ul style="list-style-type: none"> Anglian water meeting 18th Jan 	CG
015/22.	To confirm the Parish Council meeting and committee schedule for 2022. See Appendix E attached. Monday 31 January 2022 , 7.15pm at the Village Hall	JS
	Please note that all parish council meetings are recorded for minuting preposes only.	

If you are unable to attend this meeting, please let a member of the Parish Council know as soon as possible.

Appendix A

EDITH WESTON PARISH COUNCIL

Minutes of the meeting of the Edith Weston Parish Council (EWPC) held on Monday 29th November 2021, Village Hall, 7.15pm

Attendance: Julie Gray (JG) – Chair , Juliette Stuttard (JS) - Vice Chair, Helen Wood (HW), Cathie Gwilliam (CG) - Clerk, Jenna Miles (JM) - Military Liaison, Peter Coe (PC), Neil Farmer (NF), Andrew Lunn (AL), Peter Vickers (PC).

Visitors: 5 members of the public including County Councillor Ken Bool (KB), Peter Shepherd (PS) and Ann Donaldson (AD) from Tommy Close Trustees.

151/21. Apologies

Gale Waller, PC Pete Icke, Gary Rutherford.

152/21. Declarations of interest in items on the agenda.

None

153/21. Public Open Forum

None

RCC Update from KB. RCC officers have started drawing up a new local plan but this will take some time. There is a meeting planned with MOD at RCC offices. KB confirmed that allocations will be looked at again. The Rutland Conversation feedback can also be used as supporting evidence.

154/21. Minutes of the last meeting Monday 25 October 2021. Please see **Appendix A** attached.

Resolved. To accept and sign both as a true record.

155/21. Matters arising from the minutes not on the agenda

None

156/21. Update from the Army

New Commanding Officer starts on Monday. The Army welfare unit has assisted in advertising village projects such as the film club and the poppy project.

157/21. Neighbourhood Planning Committee (NPC) update.

In light of RCC's decision to restart work on the Local Plan, DIO have requested the opportunity to meet with the Edith Weston, North Luffenham, Empingham and Normanton Parish Councils, to discuss next steps regarding St Georges Barracks and its future following the military vacation in 2024. A meeting has therefore been arranged for Wednesday 15th December at 4.30pm – 5.30pm at the Rutland County Council Chambers. A representative from Edith Weston parish council will be attending.

The NP working group has been making progress with consultants ready to sign off on some of the documentation. The next working group meeting is on 14th December to go through the first draft of the design codes and templates for the final Neighbourhood Plan documentation.

158/21. Tommy's Close.

Update from PS. A forum has been set up with representatives from Tommy's close trustees, the Army, King Edwards Way residents and residents from the wider village as well and a children's representative involved in youth services. This forum was set up to get more input and feedback.

The biggest concern expressed in the feedback from the village was the hard surface and a carpeted surface is now being considered that will provide better sound proofing. This surface will be less durable and require more maintenance, but the trustees felt it was the right thing to do.

Questions asked included, will the budget cover the additional cost of the new surface? PS confirmed that as the mugs ends were no longer needed that would put money back into the budget. They will also save money by having no markings.

Is the 5 year warrantee the same as the life expectancy of the surface? PS repeated that the surface was not going to be as durable as a tarmac surface. He was also asked if they had built in a yearly maintenance regime onto the budget? PS confirmed that the budget had not yet been finalised until the final design specification had been signed off by the forum. In conclusion the final points were confirmed.

- Design scope documents has to be agreed before it can go to suppliers for bids that can be submitted to Augean for funding.
- Parish Council confirmed that will analyse the bids once they come back and will comment via email as this will have to be before the next parish council meeting in January.
- Layout and village feedback can go on the parish website.
- It was confirmed that disabled access would be a legal requirement as part of the planning process.

159/21. To discuss planning applications received

2021/1324/CAT PROPOSAL: T1 - 1 no. Sycamore - GPO cable chafes on branches. T2 - 1 no. Ash damaging old pigsties. T3 - 1 no. Double Ash - Top part damaged wants removing to let others develop. T4 - 1 no. Double Ash - Rotten on top. T5 - 1 no. Tree - Fell as may damage wall. No. 6 - 1 no. tree - Top broken.

The Spinney 22 Rectory Lane Edith Weston Rutland LE15 8HE

Comments by 30 November

Resolved. No objection. **CG** to action with the following comments: *The parish council would defer to the tree officer in regard to this application. We would request that the Tree Officer inspect the tree to ensure that all works are valid and necessary to avoid unnecessary destruction of trees.*

2021/1327/CAT PROPOSAL: 1 no. Horse Chestnut - Fell, stump ground away.

Lakeland Lodge 23 Weston Road Edith Weston Rutland LE15 8HQ

Comments by 30 November

Resolved. No objection. **CG** to action with the following comments: *The parish council would defer to the tree officer in regard to this application. We would request that the Tree Officer inspect the tree to ensure that all works are valid and necessary to avoid unnecessary destruction of trees.*

2021/1207/FUL PROPOSAL: Careful demolition and rebuild of existing outbuilding due to structural issues faced. Old Hall Coach House 31 Weston Road Edith Weston Rutland LE15 8HQ

Comments by 3 December

Resolved. Comment once update from planning officer has been received.

2021/1326/DMP PROPOSAL: Proposed demolition of property 6 St Marys Close. Weston Lodge 6 St Mary's Close Edith Weston Rutland LE15 8HF

Comments by 3 December

Resolved. No comments.

160/21. Update on environmental issues in the Parish:

Well Cross TPO Tree work has been completed.
Cleaning of various street furniture. Quote for £160 has been approved via delegated powers and has been booked in for early December.

161/21. Traffic Management Focus Group.

No update

162/21. Finance:

- To note the current bank balance on the Parish Council's Accounts. **Appendix B** in draft attached separately with the final to be updated and presented at the meeting.

Resolved. Approval of report.

- Budget 2022/23. See **Appendix C** in draft attached separately.

Resolved. Approval and adoption to confirmed after clarification on Grass cutting budget is correct and includes increased area. Also need to have a look at contingencies to make sure they are adequate.

- Change of Bank Account update.

CG confirmed that HSBC have withdrawn their Community bank account. She has made every effort to find a new bank account that provides for the Community nature of our business and had found Barclays to be the best but they are not taking transferred accounts at the moment due to staffing shortages.

Actions. CG to ask LRALC for further advice. Also look at Melton Mowbray building society.

163/21. To agree payment of invoices: Copies attached to **Appendix C**

- Colemans office supplies/printing - £57.78

Resolved. To be paid. **CG to Action.**

164/21. To discuss correspondence received by the Clerk

- Green Space King Edwards Way. See email attached Appendix D
Cllr Gale Wallers email regarding this was read to the council and is attached

Action Point. Parish Council to monitor the situation and reconsider action if the problem persists.

165/21. To confirm the date of the next Parish Council meeting

Monday **10 January 2022**, 7.15pm at the Village Hall

Appendix D

Subject: Parish Precepts 2022-23

Date: Monday, 20 December 2021 at 11:32:04 Greenwich Mean Time **From:** RCC Finance

To: Edith Weston PC Clerk
Attachments: Edith Weston.docx

Hello,

Please find attached your Parish Precept form for 2022-23, which needs to be completed and returned to me by Monday 17th January 2022. The form should be completed electronically and returned to

rccfinance@rutland.gov.uk.

The 2022-23 **draft** tax base for your parish is 331.54

Please note this is a draft figure, it is awaiting approval. However significant change is not expected and I am sending it to you for use during the precept setting process. I will let you know when the tax base has been approved.

If you have any queries please let me know

Kind regards

Claire

Claire Burgess | Finance Business Partner Rutland County Council
Catmose, Oakham, Rutland LE15 6HP
t: 01572 758851 (ext 8851)

e: cburgess@rutland.gov.uk www.rutland.gov.uk

RUTLAND COUNTY COUNCIL
PARISH PRECEPTS 2022-23

Edith Weston Parish Council

Please return by email to rccfinance@rutland.gov.uk
FAO Claire Burgess, Finance Business Partner by 17 January 2022

<u>Precept Requirement</u>		
Net Parish Precept 2021-22		21,606.20
Increase in Budget – Brief Detail		
N/A		
Reduction in Budget – Brief Detail		
N/A		

<u>Bank Details</u>	
Bank Name	
Bank Branch Address	
Sort Code	
Account Number	

Signature of Parish Clerk / Representative

Appendix E

Schedule of meeting dates for 2022

Edith Weston Parish Council	Edith Weston Neighborhood Plan Committee	Edith Weston SGB Committee	Parish Council Forum
Members: Julie Gray (JG) – Chair Juliet Stuttard (JS) – Vice Chair Peter Coe (PC) Neil Farmer (NF) Helen Wood (HW) Andrew Lunn (AL) Peter Vickers (PV)	Members: Julie Gray (JG) – Chair Peter Coe (PC) Andrew Lunn (AL) Les Allen (LA)	Members: Julie Gray (JG) – Chair Juliet Stuttard (JS) Peter Coe (PC)	EWPC representative: TBC
Dates: 10 January 2022 31 January 2022 28 February 2022 28 March 2022 25 April 2022 5 May 2022 APM 30 May 2022 27 June 2022 25 July 2022 22 August 2022 26 September 2022 31 October 2022 28 November 2022 9 January 2023 AMP – Annual Parish Meeting	Dates: 10 February 2022 8 March 2022 12 April 2022 10 May 2022 14 June 2022 12 July 2022 9 August 2022 13 September 2022 11 October 2022 8 November 2022 13 December 2022 17 January 2023 Some meetings will be working group meetings and not open to the public.	Dates: TBC	Dates: 1 or 2 March 2022 TBC 22 June 2022 7 September 2022 7 December 2022 Parish Clerk/RCC Liaison Meeting 9 February 2022